

Return Completed Application to:
Bexar ARB Application Processing
Attn: Jessica Ochoa, ARB Coordinator
PO Box 830248
San Antonio, TX 78283-0248

APPLICATION FOR APPOINTMENT TO THE BEXAR APPRAISAL REVIEW BOARD

Read and answer each question carefully. Your answers will be used to determine your legal eligibility for appointment and qualifications for service on the board.

1. Applicant Information

Name (Last, First, Middle Initial)	Telephone Number (<i>area code and number</i>) Daytime () Evening ()		
Mailing Address (number, street or P.O. Box)		E-mail	
City	State	Zip Code	
Social Security Number	Texas Driver's License Number		

2. Education and Training

Name of School, City, State	Dates Attended Mo/Yr to Mo/Yr	Major / Minor	Semester Hours Earned	Diploma or Degree Awarded

List any other training, qualities, or attributes you consider relevant, including offices held, awards, honors, professional memberships, license, etc.

Please check the box, if you have any of the following degrees or certifications:

- | | |
|---|---|
| ☐ Law Degree | ☐ Accredited Senior Appraiser by American Society of Appraisers |
| ☐ MBA | ☐ MAI Appraiser |
| ☐ Licensed CPA | ☐ Certified Assessment Evaluator designation from IAAO |
| ☐ Licensed Real Estate Broker | ☐ At least 10 years of property tax appraisal or consulting experience |
| ☐ Licensed Real Estate Sales Agent | |

3. Employment History

Present / Most Recent Employer	Position
Address	Dates Employed (From mo/yr to mo/yr)
Supervisor's Name	Supervisor's Title
Number of Employees Supervised Directly Indirectly	Reason for Leaving
Summary of Duties	

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4. Eligibility and Conflict of Interest Disclosure

In order to ensure that ARB members are impartial, the law puts a number of limits on who can serve as ARB members. Your answers to these questions will determine whether you are legally eligible to serve on the ARB. For the purposes of these questions:

- A “local government” is a government entity that levies property taxes, such as a county, city, school district, junior college, hospital district, municipal utility district, or other special district.
- “Appraisal district” refers to the Bexar Central Appraisal District and to any other appraisal district in the State of Texas.
- “Governing body” means the group of officials that oversee a local government, such as a city council, county commissioners’ court, school board of trustees, or board of directors.
- “Officer” means holding an elective or appointive office for a local government, such as governing body member, chief executive officer, judge, tax assessor, business manager, superintendent, etc., and includes an election judge, alternate election judge, and election clerk who serve in conducting a general election.
- “Part-time employee” includes a substitute teacher. “Contract” means an agreement of any sort.
- “Substantial interest” means combined ownership by you and your spouse of at least 10% of the voting stock or shares of a business entity, or that you or your spouse is a partner, limited partner, or officer of the business entity.

Check “Yes” or “No”. If you are not sure, write “not sure”

1. I reside in the boundaries of the Bexar Central Appraisal District	Yes ☐	No ☐
2. I have resided in the boundaries of the Bexar Central Appraisal District for at least two years.	Yes ☐	No ☐
3. I am <i>currently</i> a member of the governing body or an officer of a local government or an appraisal district.	Yes ☐	No ☐
4. I am <i>currently</i> employed, either full or part-time, by a local government or an appraisal district.	Yes ☐	No ☐
5. I am <i>currently</i> employed, either full or part-time, by the Texas Comptroller of Public Accounts.	Yes ☐	No ☐
6. I am a <i>former</i> employee, either full or part-time, or member of the Board of Directors of the Bexar Central Appraisal District.	Yes ☐	No ☐
7. I am a <i>former</i> member of the governing body or officer of a local government served by the Bexar Central Appraisal District, and I left the office within the last four years (check “No” if you have been out of office more than 4 years).	Yes ☐	No ☐
8. I am <i>currently</i> a member of the Appraisal Review Board of another appraisal district.	Yes ☐	No ☐
9. I have previously served all or part of three terms as a member of the Appraisal Review Board of the Bexar Central Appraisal District.	Yes ☐	No ☐
10. Within the past two years I have previously appeared before the Bexar Appraisal Review Board for compensation (i.e., as a tax consultant, accountant, appraiser, or representative of a property owner).	Yes ☐	No ☐
11. I or my spouse have a contract with a local government or an appraisal district.	Yes ☐	No ☐
12. A business which I or my spouse own a substantial interest in has a contract with a local government or an appraisal district.	Yes ☐	No ☐
13. I own an interest in property on which delinquent taxes are due and the tax is not deferred or being paid under an installment agreement.	Yes ☐	No ☐
14. I am presently under indictment or have previously been convicted of a felony or a misdemeanor involving moral turpitude. If “Yes”, explain:	Yes ☐	No ☐
15. Are you a U.S. Citizen?	Yes ☐	No ☐
15a. If you answered “No”, Are you eligible to be employed under a visa or entry permit?	Yes ☐	No ☐

An answer of “No” to questions 1, 2, or 15a or an answer of “Yes” to questions 3-13 indicates that you are not legally eligible to serve on the Appraisal Review Board. If you answered “Yes” to question 13, you may become eligible by paying the tax.

5. Optional Statement

Briefly state why you should be considered for appointment to the Appraisal Review Board.

6. Signature and Affirmation

Signature and affirmation of person preparing this application:

I affirm that the information contained in this application and all attachments, if any, is accurate and complete to the best of my knowledge and belief. I further affirm that, to the best of my knowledge and belief, I am not disqualified by law from accepting an appointment to the Appraisal Review Board for the Bexar Central Appraisal District.

Printed Name

Date

Applicant Signature