

**MINUTES OF THE MEETING OF THE  
BEXAR CENTRAL APPRAISAL DISTRICT  
BOARD OF DIRECTORS  
DECEMBER 16, 2025**

The Board of Directors of the Bexar Central Appraisal District met for a meeting at 411 N. Frio in San Antonio, Texas on December 16, 2025, at 6:00 p.m. The items of business were acted upon as shown in the following minutes.

**A. Call to Order**

Mr. Dave Gannon, Chair, called the meeting to order at 6:00 pm and acknowledged the presence of the following directors:

Dr. Ralph Barksdale  
Mr. Jon Fisher  
Dr. Adriana Rocha Garcia  
Ms. Erika Hizel  
Ms. Naomi Miller

**B. Public Comments Period**

There were no members of the public present.

**C. Minutes**

Mr. Fisher moved to approve the minutes of the November 12<sup>th</sup> meeting as written. Dr. Barksdale seconded the motion which was unanimously approved.

**D. Encumbrance**

Mr. Rogelio Sandoval, Chief Appraiser, presented the board with a resolution to authorize the amendment of the 2025 operating budget to encumber and appropriate \$350,000 for Computer Assisted Mass Appraisal Software Modernization, \$125,000 to the Litigation Expense Restricted Fund Reserve, and \$100,000 to the Technology Restricted Fund Reserve.

Dr. Garcia moved to approve the resolution to authorize the amendment of the 2025 operating budget to encumber funds. Ms. Miller seconded the motion which was unanimously approved.

**E. Contract – Bank Depository**

Ms. Crystal Khantharoth, Finance Director, asked for board approval to enter a contract for bank depository with Broadway Bank with the contract starting February 1, 2026, to January 31, 2028.

Dr. Garcia moved to approve the bank depository contract with Broadway Bank. Dr. Barksdale seconded the motion which was unanimously approved.

## **F. GIS Mapping Software Maintenance Agreement Renewal**

Ms. Khantharoth asked for board approval to enter into a renewal agreement with ESRI for software maintenance in the amount of \$73,000 with the contract starting January 31, 2026, to January 30, 2027.

Ms. Hizel asked the frequency of the renewal and Ms. Khantharoth confirmed it was yearly.

Ms. Miller moved to approve the renewal agreement with ESRI for software maintenance. Dr. Garcia seconded the motion which was unanimously approved.

## **G. Board of Director Appointment Results**

Mr. Sandoval announced to the board the appointment results for the 2026-2029 term to include Dr. Ralph E. Barksdale, nominated by Bexar County and Councilwoman Ivalis Meza Gonzalez, nominated by the City of San Antonio.

No board action was required as this was information only.

## **H. Cost of Living Adjustment**

Mr. Sandoval mentioned to the board that this item was to notify them that the district would be distributing a 2% cost of living adjustment for all eligible Bexar Appraisal District employees, excluding the Chief Appraiser.

## **I. Adjourn to Executive Session**

At any time during the meeting of the board of directors, the board may retire into closed Executive Session pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

1. Section 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the board's legal counsel on any item listed herein.
2. Section 551.072 Deliberations regarding real property.
3. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee. The board of directors may discuss and/or administer the taxpayer liaison's annual performance evaluation.
4. Section 551.076 Deliberations regarding Security Devices.

Upon reconvening into open session, the board of directors may consider and/or vote upon any item discussed in closed Executive Session.

The board adjourned into executive session at 6:06pm and reconvened at 6:33pm. There was no action to be taken.

Due to time constraints, permission was granted from the Board Chair to proceed to agenda item M, Chief Appraiser Recognition, before proceeding with the agenda as posted.

## **J. Chief Appraiser's Report**

### **1. Financial Condition**

Ms. Khantharoth presented the board with the Funds Investment Report from October 31, 2025 financials. As of October 31, 2025, total deposits were \$15,188,019.52. Year to date interest earned \$271,001.75 and the district was over collateralized by \$2,285,920.50. Total revenues collected \$28,519,578 with a surplus of \$7,020,711. She stated there were no changes to the designated cash funds.

### **2. Appraisal Records**

Mr. Tommy Allison, Assistant Chief Appraiser, presented the board with the appraisal records report that included Appraisal Review Board activity, field inspection progress, along with a year end wrap up for 2025.

## **K. Additional Reports**

### **1. Community Engagement**

Ms. Jennifer Rodriguez, Communications Director, presented the October and November 2025 Community Interactions Statistics report along with the Community Engagement Report for October through December.

### **2. Taxpayer Liaison**

Mr. L. Christopher White, Taxpayer Liaison, presented to the board with an end-of-year report which included an online survey that was forwarded to the comptroller which includes homeowner inquiries.

### **3. Appraisal Review Board**

Mr. Daniel George, Appraisal Review Board Chair, presented an updated report from the beginning of December which included remaining ARB hearings, mentioning 5,510 protests had been completed and ARB is scheduled to meet the first week of March with training to follow.

## **L. Milestone Recognition**

Mr. Sandoval recognized 28 district employees celebrating milestone years of service for a total of 445 years of combined service.

**M. Chief Appraiser Recognition**

Mr. Sandoval recognized outgoing board member, Dr. Adriana Rocha Garcia, and her time served on the board.

Dr. Garcia addressed the board to thank them for her time with the district.

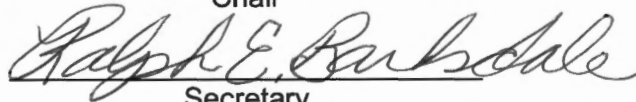
**N. Adjourn**

Mr. Fisher moved to adjourn the meeting. Ms. Miller seconded the motion which was unanimously approved.

There being no further business, the December 16, 2025, board of directors meeting adjourned at 6:51 pm.



Chair



Secretary

JANUARY 13, 2026

Date