

**MINUTES OF THE MEETING OF THE
BEXAR APPRAISAL DISTRICT
BOARD OF DIRECTORS
JULY 9, 2024**

The Board of Directors of the Bexar Appraisal District met for a meeting at 411 N. Frio in San Antonio, Texas on July 9, 2024 at 2:00 p.m. The items of business were acted upon as shown in the following minutes.

A. Call to Order

Mr. Dave Gannon, Board Chair, called the meeting to order at 2:04 p.m. and acknowledged the presence of the following directors:

Mr. Robert Bruce
Ms. Erika Hizel
Ms. Naomi Miller
Dr. Adriana Rocha Garcia
Ms. Rebecca Ruiz
Mr. Albert Uresti

B. Swearing in of new board members

Mr. Gannon addressed the attendees and mentioned that this meeting is a historic occasion as the district will be swearing in the newly elected members of the Bexar Appraisal District.

Ms. Jackie Valdes, District Court Judge, introduced herself to the board and to the attendees stating that she would be swearing in the new elected members. She asked the members to raise their right hand and to repeat the following,

"In the name and by the authority of the State of Texas, I, state your name, do solemnly swear (or affirm), that I will faithfully execute the duties of the office of Bexar Appraisal District, Board of Directors of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of the State, so help me God."

Congratulations were given to the new members.

Judge Valdes and Chief Appraiser Rogelio Sandoval joined the board members in a group photo.

C. Public Comment Period

Mr. Gannon asked if anyone was signed up for public comment.

Mr. Jimmy Saiz, Executive Assistant, confirmed no individuals were signed up for public comment at this time.

D. Minutes

Mr. Gannon confirmed there were minutes for the May 14th, and June 11th board meetings and the June 25th Canvassing of Election Results.

Mr. Gannon asked for a motion to approve.

Councilwoman Adriana Rocha Garcia moved to approve the minutes for the May 14th and June 11th board meetings and the June 25th Canvassing of the Election Results. Ms. Rebecca Ruiz seconded the motion which was unanimously approved.

E. Contract – Employee Parking Agreement

Ms. Crystal Khantharoth, Finance Director, asked the board for approval to enter into a contract with Bexar County Hospital DBA University Health for the district's offsite parking spaces. She added the five-year contract totaled \$148,500, adding the district would budget \$30,000 annually.

Mr. Gannon explained to the new board member that this contract will allow district employees to park offsite to allow ample parking for the public.

Mr. Uresti asked how many parking spots the district would be receiving.

Ms. Khantharoth responded that the district would receive 135 parking spaces from University Health. She noted the district has a total of 184 parking spaces, 175 regular spaces and, six handicap, and 186 staff members. She continued stating that when the fifty ARB members were onsite only 66 parking spots were left for staff.

Mr. Sandoval clarified that the district had been parking offsite since 2007 to allow the public to park onsite as a service to the homeowners visiting the district office. He added the district did offer a work from home schedule for employees as a way to continue freeing up spots for the public.

Mr. Gannon asked for a motion to approve the expenditure of \$29,700 the first year, \$29,700 the second year, \$29,700 the third year, \$29,700 the fourth year, and \$29,700 the fifth year for offsite parking for the Bexar Appraisal District.

Councilwoman Garcia moved to approve the motion. Ms. Ruiz seconded the motion which was unanimously approved.

Mr. Uresti asked for a point of personal of privilege to introduce meeting attendee, Rosemary De Hoyos.

Ms. De Hoyos addressed all attendees stating that she is an advocate with the Democratic Party.

Mr. Uresti also turned to Councilwoman Garcia to introduce the individuals in attendance.

Councilwoman Garcia introduced her few college interns and Mr. Edward Munguia and Mr. Jed Maebius from the City Council District 4 office.

F. Adjourn to Executive Session

Mr. Gannon confirmed that there was nothing to discuss in Executive Session.

G. Chief Appraiser Reports

Mr. Tommy Allison, Assistant Chief Appraiser, presented to the board with the appraisal roll correction report for the second quarter of the 2024 tax year as authorized by the Property Tax Code Section 25.25b. He noted that the district did not have anything to report at this time. He continued stating that this report is used to make corrections to the current roll or to correct names or addresses, determination of ownership, descriptions of properties, multiple appraisals, exemption denials, clerical errors or other inaccuracies that does not increase tax liabilities of the property.

Mr. Allison also provided to the board an overview of the property tax calendar for July which includes the certification of the roll to the tax assessor and to the taxing units which would be used set tax rates and to collect for our taxing units, adding the district was on track to certify on July 20th. He continued stating that, to date, the district had received 181,000 protests and processed 94,000 with 52% of the closed and settled. Mr. Allison noted for the tax office that ownership records are up to date with the county clerk's office.

Councilwoman Garcia acknowledged the work that the district has done to partner with the tax office and the city to engage in community outreach events.

H. Additional Reports

Mr. Christopher White, Taxpayer Liaison presented the board with a Taxpayer Liaison Reports calendar for Thursday, May 16th to Friday, July 5th along with graphs to support the complaints and information from tax payer concerns.

Ms. Hizel asked Mr. White how many complaints were received in June and July. Mr. White confirmed that there were 35 complaints in June and seven in July.

Ms. Hizel asked how many complaints were received annually. Mr. White responded that 400 complaints were received last year.

Ms. Hizel asked for clarification on what type of complaints go to the tax payer liaison and which go to the ARB Chair. Mr. White confirmed that general complaints would go to the tax payer liaison and rescheduling of formal protests would be forwarded to the ARB Chair.

Mr. Domasio Rodriguez, Appraisal Review Board Chair, addressed the board with a brief introduction along with what the appraisal review board does.

Mr. Uresti addressed Mr. Rodriguez to thank him for attending the meeting and noted that Mr. Carlos Gutierrez and Ms. Stephanie Gonzales from the tax office were requesting to meet with the ARB and other members to discuss policies and procedures.

I. New Board Member Training

Mr. Gannon addressed the room stating the next order of business on the agenda would be the new board training.

Mr. Chris Jackson, Attorney with Perdue Brandon Collins Fielder & Mott, LLP provided a brief training that covered the roles and responsibilities of being on the board of directors, including the Open Meetings and Public Information Act.

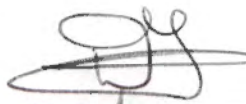
Ms. Erika Hizel addressed the chair to request a time for attendees to provide information during the public comment period. No attendees came forward to speak.

J. Adjourn

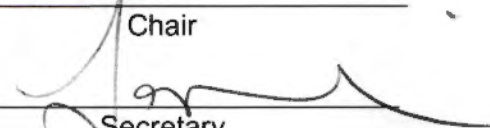
Mr. Gannon asked for a motion to adjourn.

Ms. Ruiz moved to approve a motion to adjourn. Councilwoman Garcia seconded the motion which was unanimously approved.

There being no further business, the July 9, 2024 board of directors meeting adjourned at 3:59 p.m.



Chair



Secretary

20 AUGUST 2024

Date