

**MINUTES OF THE MEETING OF THE
BEXAR APPRAISAL DISTRICT
BOARD OF DIRECTORS
FEBRUARY 13, 2024**

The Board of Directors of the Bexar Appraisal District met for a meeting at 411 N. Frio in San Antonio, Texas on February 13, 2024 at 2:00 p.m. The items of business were acted upon as shown in the following minutes.

A. Call to Order

Mr. Dave Gannon, Board Chair, called the meeting to order at 2:01 p.m. and acknowledged the presence of the following directors:

Mr. Dave Gannon
Councilwoman Dr. Adriana Rocha Garcia
Ms. Rebecca Ruiz
Mr. Albert Uresti

B. Public Comments Period

Mr. Gannon, asked Ms. Jennifer Rodriguez, Communications Director if there were any citizens present and Ms. Rodriguez confirmed that there was not.

C. The board of directors may consider and appoint an election ad-hoc committee

Mr. Rogelio Sandoval, Chief Appraiser presented to the board that the Elections Administrator would require two members of the board to canvass the election results that the district would then present to the board.

Mr. Gannon confirmed that the canvassing was part of the election process and Mr. Gannon asked specifics as to when and where the canvassing needed to take place.

Ms. Rodriguez responded that the canvassing would take place at the district office and it has to be done within three to five days after the May 4th election.

Mr. Gannon added that he would be happy to be part of that process.

Dr. Adriana Rocha Garcia, Board Secretary confirmed that she will be included in the upcoming election drawing.

Mr. Jimmy Saiz, Executive Assistant confirmed the details of the date and time as Friday February 23rd at 10:00am that was being held at the district office.

Mr. Gannon motioned to approve the elections ad-hoc committee to include Mr. Dave Gannon and Ms. Rebecca Ruiz.

Dr. Garcia approved, Mr. Fisher seconded the motion which was unanimously approved.

D. Contract – Elections Department

Mr. Sandoval addressed the board to explain that the elections agreement was provided by Elections Administrator, Jacque Callanen, and the elections office would provide the actual elections contract. He also reminded the board that the original preliminary estimate based on the November election was \$750,000.00 but the revised estimate for a special May election which went down potentially to \$225,000.00 to \$250,000.00.

Mr. Gannon questioned that reading through Section 9, "If an Entity determines not to participate in the Joint Election to be held on Saturday, May 4, 2024, because it has no contested positions, the nonparticipating Entity shall promptly notify the Administrator and the other Entities, and this Agreement shall be automatically amended to delete the nonparticipating Entity as a party to the agreement" and asked Mr. Sandoval if the district has received any filings.

Mr. Sandoval responded that we have received from the elections administrator that three individuals that have inquired about the position but the district has not received anything from the county judge of anyone filing to run for the positions. There has been three different people that have submitted interest but the district has not received any further notice.

Mr. Gannon asked if no one files for a specific position then it would be considered noncompetitive.

Mr. Sandoval confirmed that the district would then go into a vacancy election.

Mr. Uresti asked for clarification for the board appointment along with the deadline for the vacancy for the general election would be the deadline for district vacancy would be the 28th.

Mr. Sandoval confirmed that it is for the vacancy election deadline would be the 26th and the two resolutions received was from ACCD and one from the City of Grey Forest and the district would have two names for the vacancy.

Mr. Gannon mentioned that Northside would be meeting tonight.

Ms. Ruiz also added that Harlandale would also be meeting that same night.

Conversation ensued with clarification on the vacancy election deadlines along with the regular May 4th Election deadline dates.

Mr. Gannon asked for a motion to approve entering into a contract for the election that will take place on May 4th with the county Elections Department.

Mr. Fisher moved, Ms. Ruiz seconded the motion which was unanimously approved.

E. Order of Election

Mr. Gannon included that the order of election was to establish the election that would be taking place on May 4th.

Mr. Sandoval confirmed that this would be the order that would require the current board of directors to authorize the order of the election in May and would require signatures from the presiding officer and other members of the board.

Mr. Gannon asked for a motion to approve the order of election.

Dr. Garcia moved, Ms. Ruiz seconded the motion.

Mr. Uresti questioned whether or not the address on the order was the address for the Bexar Appraisal District or the Elections Department.

Ms. Rodriguez confirmed that the address that was on the order of election was for the Elections Department and added that the district was instructed from the Elections Administrator on how to correctly fill out the order will all the information to include.

Mr. Gannon asked for a motion to approve the order.

Dr. Garcia moved, Ms. Ruiz seconded the motion which was unanimously approved.

F. Adjourn to Executive Session

Mr. Gannon asked if there was anything to discuss in Executive Session.

G. Executive Session

Mr. Sandoval confirmed that there was nothing to discuss in Executive Session.

H. Adjourn

Before adjourning, Mr. Gannon proceeded to discuss the next deadline dates and upcoming meetings.

Mr. Sandoval added that March 26th will be the deadline to submit the resolutions and the district has to present those names to the board within five days. Our next board meeting will be March 20th to have all the information for the current board to select the nominee.

Mr. Uresti asked if the meeting in March will allow the board members to select the individuals based on the resolutions and would not be based on the other votes from the election.

Mr. Sandoval confirmed that the selection would be based on board decision. The district has already received resolutions from two taxing units and the other entities have up until March 26th to proceed with submission of their resolutions to nominate individuals. March 20th would be when the board of directors will then have their compilation of nominees to select the next board member.

Mr. Uresti asked about the term length for the three elected individuals.

Ms. Rodriguez confirmed that they would be staggered terms and the first term would be until the end of 2026. In November of 2026, those individuals would draw lots for those who would

serve for one year and who will serve for two years. For their first term, everybody will serve until 2026 and those elected in November will serve in staggered term as established. In the meantime, there will also be taxing unit appointed member elections as well.

Mr. Uresti also included that if any current board members wanted to run, they could.

Mr. Sandoval responded and stated that the current board members have an expiration of December 2024. If they have not been appointed again by their taxing units, they could run for a vacancy. Because they had already been appointed, he offered to get further clarification on how this might affect their eligibility. Mr. Sandoval also included that members of the district will be attending a session at the upcoming TAAD conference which will provide further clarification for this election and would provide a full update at the district's next board meeting.

Mr. Gannon requested a calendar timeline of the existing terms and when they are up.

Mr. Fisher commented that as long as the board members are willing to serve and the taxing entities that they represent like the individuals they can always serve.

Ms. Rodriguez confirmed that there is a limit of five terms and each term is two years with the exception of this current year and also added that Mr. Gannon and Dr. Garcia are on their second terms, Mr. Fisher is on his third term, Ms. Ruiz is on her first and term limits do not apply to Mr. Uresti as he is the tax assessor-collector appointed to the board as a matter of law.

Mr. Gannon confirmed that there were no other action items that needed to be discussed and asked for a motion to adjourn.

Dr Garcia moved, Ms. Ruiz seconded the motion which was unanimously approved.

There being no further business, the February 13, 2024 board of directors meeting adjourned at 2:16 p.m.



Chair



Secretary

6-11-2024

Date