

**MINUTES OF THE MEETING OF THE
BEXAR APPRAISAL DISTRICT
BOARD OF DIRECTORS
MARCH 23, 2023**

The Board of Directors of the Bexar Appraisal District met for a meeting at 411 N. Frio in San Antonio, Texas on March 23, 2023 at 1:00 p.m. The items of business were acted upon as shown in the following minutes.

A. Call to Order

Chair, Ms. Cheri Byrom, called the meeting to order at 1:00 p.m. and acknowledged the presence of the following directors:

Ms. Trish DeBerry
Mr. Jon Fisher
Mr. Dave Gannon

B. The board of directors will sign a statement of eligibility to serve as required by Section 6.03, Texas Tax Code.

Each member of the board of directors signed a statement of eligibility affirming they meet the requirements to serve.

C. Public Comments Period

No members of the public provided comment to the board.

D. Approval of the minutes

Approval of the minutes of the meeting of February 15, 2023.

Ms. DeBerry moved to approve the minutes of the meeting of February 15, 2023 as written. Mr. Gannon seconded the motion which was unanimously approved.

E. Chief Appraiser's Reports

The board of directors will receive the following reports from the chief appraiser:

1. Financial Condition

- a. Funds investment report for December, 2022**
- b. Statement of revenues and expenses as of December 31, 2022**
- c. Designated cash funds report as of December 31, 2022**

Ms. Crystal Khantharoth, Finance Director, reminded the board that the December numbers were unaudited and informed them that as of December 31, total deposits equaled \$9,607,583.85 at a rate of 2.14% with a year-to-date interest earned of \$28,636.39, and that

the district was currently over-collateralized by \$1,092,841.63. She continued that total revenues collected were \$20,313,887 with a current surplus of \$485,363. She also stated there were changes to the designated cash funds report which reflected the encumbered funds and projects previously approved by the board.

2. Appraisal Records

The board of directors will receive an overview of the property tax calendar and an update on the status of work regarding the 2023 appraisal roll.

Mr. Sandoval informed the board that the preliminary appraisal roll totaled \$314 billion which was a 15.8% increase from the \$272 billion in 2022. He continued stating that values had increased 14.8% in residential properties, 24% in commercial multi-family properties, and 21% in other commercial properties, noting that business personal property values had not been finalized as renditions were still being processed. The board also received statistical information comparing the Bexar Appraisal District to the other metro districts in the state.

Mr. Sandoval continued that 670,000 appraisal notices would be placed in the mail on April 3, and reminded the board that the protest deadline was May 15th.

Discussion was held regarding the automatic addition of the over 65 exemption to the 4,700 accounts which had the owner's birthdates on file.

Additional discussion was held regarding generating media interest in the mailing of notices and possible legislation passed in the current legislative session.

F. Additional Reports

The board of directors will receive the following reports:

Community Outreach

The board received a report from Ms. Jennifer Rodriguez, Executive Assistant/Media & Outreach Coordinator, listing the speaking engagements the district had recently participated in and volunteer staff who had attended each event. She informed the board that in addition to the quarterly Habitat for Humanity presentation and the City of San Antonio's Homestead Exemption and Property Tax Help sessions, the district had visited with San Antonio Oasis, the Republican Club of Bexar County, and the Denver Heights Neighborhood Association, and had participated in the Frost Bank Home Improvement Expo as well. She also noted that several staff members had assisted with the virtual Rendition Information & Assistance Sessions conducted by the district's Business Personal Property department.

Recognized staff members included: Geno Aranda, Isbet Ramos-Barrera, April Cantu, Veronica Camacho, Anthony Cardenas, Monica Charo, Vanessa De Anda, Virginia De La O, Annette DeRoux, Mary Encina, Marquesa Esparza, Maria Garza, Dylon Gomez, Veronica Gomez, Jennifer Hernandez, Stephen Hettler, Kathy Lefforge, Monica McKenna, Jay Morales, Jessica Ochoa, Amy Perez, Luis Perez, Gloria Ramirez, Sandy Ramirez, Linda Rodriguez, Maribel Sena-Rodriguez, JP Rodriguez, Melanie Soto, Teresa Van Voorhis & Eli Villareal.

G. The Chief Appraiser, Michael Amezquita, will provide official notice of his planned retirement to the board of directors.

Mr. Amezquita provided official notice of his retirement to the board stating that he intended his last day of work to be January 5, 2024.

Discussion was held outlining Mr. Amezquita's accomplishments, the possibility of in-house succession, and a general hiring timeline.

H. At any time during the meeting of the Board of Directors, the Board may retire into closed Executive Session pursuant to Texas Government Code, Section 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

- 1. Section 551.071** Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the Board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the Board's legal counsel or any item listed herein.
- 2. Section 551.072** Deliberations regarding real property.
- 3. Section 551.074** Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee. The board of directors may discuss and/or implement the process of hiring a new chief appraiser.
- 4. Section 551.076** Deliberations regarding Security Devices.

The board adjourned to closed executive session at 1:31 p.m.

I. The Board may consider and act upon any item discussed in closed Executive Session.

The board reconvened into open session at 2:06 p.m. There no was action to be taken.

J. Adjourn

There being no further business, the March 23, 2023 board of directors meeting adjourned at 2:06 p.m.

Chen Byron
Chair

No other officer present
Secretary

June 14, 2023
Date