

**MINUTES OF THE MEETING OF THE
BEXAR APPRAISAL DISTRICT
BOARD OF DIRECTORS
FEBRUARY 15, 2023**

The Board of Directors of the Bexar Appraisal District met for a meeting at 411 N. Frio in San Antonio, Texas on February 15, 2023 at 10:00 a.m. The items of business were acted upon as shown in the following minutes.

A. Call to Order

Chair, Ms. Cheri Byrom, called the meeting to order at 10:00 a.m. and acknowledged the presence of the following directors:

Ms. Trish DeBerry
Mr. Jon Fisher
Mr. Dave Gannon

B. The board of directors will elect officers for the 2023 tax year.

Ms. Byrom opened the floor to nominations for each office.

Mr. Fisher moved to nominate Ms. Byrom to continue to serve as chair. Mr. Gannon seconded the motion which was unanimously approved.

Mr. Fisher moved to nominate Ms. DeBerry to continue to serve as vice-chair. Ms. Byrom seconded the motion which was unanimously approved.

Ms. DeBerry moved to nominate Mr. Fisher to continue to serve as secretary. Ms. Byrom seconded the motion which was unanimously approved.

C. The board of directors may consider and appoint a budget ad-hoc committee.

After discussing the function of the budget ad-hoc committee, Mr. Fisher and Ms. Byrom volunteered to serve as the 2023 budget ad-hoc committee.

D. The board of directors may consider and appoint a hiring ad-hoc committee for the chief appraiser position.

Ms. Byrom discussed the expectations of the hiring ad-hoc committee for the chief appraiser position, and noted that Councilwoman Adriana Rocha-Garcia had expressed interest in being a member.

All voting members of the board of directors volunteered to serve as the hiring ad-hoc committee. Ms. Byrom added that committee meetings would need to be posted as a quorum would be present.

Mr. Amezcuita informed the board that Mr. Keith Hughey, former board of director member and management development consultant, had stated he was available to serve as a consultant to the committee as he was familiar with the needs of an appraisal district.

E. Public Comments Period

No members of the public provided comment to the board.

F. Approval of the minutes

Approval of the minutes of the meeting of December 14, 2022.

Ms. DeBerry moved to approve the minutes of the meeting of December 14, 2022 as written. Mr. Gannon seconded the motion which was unanimously approved.

G. Chief Appraiser's Reports

The board of directors will receive the following reports from the chief appraiser:

1. Financial Condition

- a. Funds investment report for November, 2022**
- b. Statement of revenues and expenses as of November 30, 2022**
- c. Designated cash funds report as of November 30, 2022**

Ms. Crystal Khantharoth, Finance Director, informed the board that as of November 30, total deposits equaled \$8,439,096.48 at a rate of 1.68% and with a year-to-date interest earned of \$16,085.40, and that the district was currently over-collateralized by \$2,793,161.70. She continued that total revenues collected were \$20,300,629 with a current surplus of \$2,728,178. She also stated there was a payment of \$73,343.70 made to the Sabinal Group from the designated men's restroom cash fund and that the project had been completed.

2. Appraisal Records

- a. Presentation of appraisal roll correction report for the fourth quarter of the 2022 tax year as authorized by Section 25.25(b), Texas Tax Code.**

Mr. Rogelio Sandoval, Assistant Chief Appraiser, presented the board with a report stating that the account noted on the report was listed in error as it should have been coded as a "Value Agreement" rather than a 25.25(b) correction.

- b. The board of directors will receive an overview of the property tax calendar and an update on the status of work regarding the 2023 appraisal roll.**

Mr. Sandoval informed the board that the appraisal staff was completing field work, and that the residential department had picked up 13,500 new homes while the commercial department had added 38 new multi-family projects, totaling 6,650 individual units. He also informed the board that the district would have a delayed opening on March 27 as a staff meeting was being held that morning, adding that advanced notice would be given to the public.

H. Additional Reports

The board of directors will receive the following reports:

1. Community Outreach

The board received a report from Ms. Jennifer Rodriguez, Executive Assistant/Media & Outreach Coordinator, listing the speaking engagements the district had recently participated in and volunteer staff who had attended each event. She informed the board that in addition to the quarterly Habitat for Humanity presentation and the 2023 Historic Homeowner Fair, the district was participating in the City of San Antonio's Homestead Exemption and Property Tax Help sessions which would take place in various parts of the city through May. Lastly, Ms. Rodriguez stated that the Chief Appraiser and both Assistant Chief Appraisers would be sitting on panels in individual sessions at the Texas Association of Appraisal Districts Annual Conference the following week.

2. Taxpayer Liaison

Mr. L. Christopher White, Taxpayer Liaison, was unable to attend the meeting.

3. Appraisal Review Board Chair

Ms. Deanna Prado, ARB Chair, informed the board that the 16 new ARB members had attended orientation, and that hearings would be held the following week.

I. **The chief appraiser will inform the board of the district's intent to remove the estimate of taxes from the notice of appraised value as authorized by Senate Bill 2 in the 2019 legislative session. The board may discuss and/or vote to authorize the change to the notice.**

Mr. Amezcuita informed the board that, with their approval, the district would be removing the estimate of value from the appraisal notice as authorized by Senate Bill 2. He stated that this would put the district in compliance with the rest of the state as only Bexar & Nueces counties had not removed the language from their appraisal notices. He continued stating that notice of the change had been sent to property owners with last year's appraisal notices and the required truth in taxation website, which included tax rate information, had been available since 2020.

Mr. Amezcuita continued stating that he felt having the tax estimate on the appraisal notice was misleading and that he would like board approval to make the change. He reminded the board that the tax estimate would still be available on the district's website or by calling into its customer information and assistance department. General discussion was held regarding the anticipated increase in values. A comparison of homestead data for each city council district and county precinct was given to the board members along with an example of the updated appraisal notice.

Ms. DeBerry commented on the need for the district to overcommunicate with the public, suggesting a press release.

Mr. Gannon commented that public feedback was to be expected this year; however, the change would become the norm.

Mr. Fisher commented that it was important to remind the public that the information was still available.

Ms. DeBerry moved to authorize the change to the notice of appraised value. Mr. Gannon seconded the motion which was unanimously approved.

J. At any time during the meeting of the Board of Directors, the Board may retire into closed Executive Session pursuant to Texas Government Code, Section 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

- 1. Section 551.071** Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the Board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the Board's legal counsel or any item listed herein.
- 2. Section 551.072** Deliberations regarding real property.
- 3. Section 551.074** Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee.
- 4. Section 551.076** Deliberations regarding Security Devices.

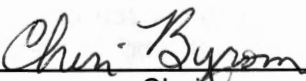
The board did not adjourn to closed executive session.

K. The Board may consider and act upon any item discussed in closed Executive Session.

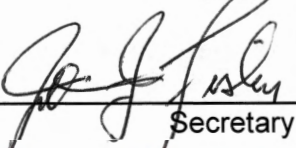
As the board did not convene in executive session, there no was action to be taken.

L. Adjourn


There being no further business, the February 15, 2023 board of directors meeting adjourned at 10:37 a.m.



Chair



Secretary



Date