



\*UC-98-2025-31001\*

BEXAR APPRAISAL DISTRICT  
MEETING OF THE BOARD OF DIRECTORS  
AGENDA

DATE OF MEETING: October 14, 2025  
PLACE OF MEETING: 411 N. Frio St.; San Antonio, TX 78207  
TIME OF MEETING: 2:00 pm

\* PUBLIC COMMENTS MAY BE SUBMITTED BY EMAIL TO [bod@bcad.org](mailto:bod@bcad.org) NO LATER THAN 8:00 A.M. THE MORNING OF THE MEETING, OR IN PERSON BY REGISTERING BY NAME ON THE SIGN-IN SHEET BY THE DOOR OF THE MEETING. COMMENTS RECEIVED TIMELY BY EMAIL WILL BE READ INTO THE RECORD DURING THE PUBLIC COMMENT PORTION OF THE MEETING. THE BOARD OF DIRECTORS INVITES PUBLIC COMMENT; HOWEVER, THE PUBLIC MUST BE AWARE THAT A SUBJECT RAISED BY A MEMBER OF THE PUBLIC CANNOT BE DELIBERATED OR DISCUSSED BY THE BOARD IF IT IS NOT ON THE AGENDA FOR THE MEETING AT WHICH THE SUBJECT IS RAISED. DISCUSSIONS OF SPECIFIC PROPERTIES WILL NOT BE PERMITTED.

THE PUBLIC MAY ACCESS THIS MEETING AT:

<https://zoom.us/j/93169121317?pwd=pKEEQvp1AjlpAOXlbn6iFza2D4N3rE.1>

Meeting ID: 931 6912 1317  
Passcode: 560711

AGENDA

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE MEETING OF THE BOARD OF DIRECTORS

**PROCEDURAL**

- A. Meeting called to order by Dave Gannon, Chair

Recording of present directors

- B. Public Comments Period (*Jimmy Saiz, Executive Assistant*)

Comments received timely by email will be read into the record at this time. Individuals wishing to address the board have three minutes to speak. The chair may grant additional time.

- C. Minutes (*Jimmy Saiz, Executive Assistant*)

1. Approval of the minutes of the meeting of September 9, 2025

## **ACTION ITEMS**

**D. Contract – Group Insurance** (*Bill Rusteberg, Risk Managers*)

The board of directors may discuss and/or vote to authorize the chief appraiser to select the service providers and to enter a contract with said providers for group insurance programs.

**E. Contract – Audit Services** (*Crystal Khantharoth, Finance Director*)

The board of directors may discuss and/or vote to authorize the chief appraiser to enter a contract for audit services.

**F. Contract – Security Services** (*Crystal Khantharoth, Finance Director*)

The board of directors may discuss and/or vote to authorize the chief appraiser to enter a contract for security services.

**G. Contract – Temporary Services** (*Crystal Khantharoth, Finance Director*)

The board of directors may discuss and/or vote to authorize the chief appraiser to enter a contract for temporary services.

**H. Contract – Laser Printing and Mailing Services** (*Crystal Khantharoth, Finance Director*)

The board of directors may discuss and/or vote to authorize the chief appraiser to enter a contract for laser printing and mailing services.

**I. Contract – Aerial Orthophotography** (*Crystal Khantharoth, Finance Director*)

The board of directors may discuss and/or vote to authorize the chief appraiser to enter a contract for aerial orthophotography.

**J. Contract – Telecommunication/Mineral Appraisal Services**  
(*Crystal Khantharoth, Finance Director*)

The board of directors may discuss and/or vote to authorize the chief appraiser to enter a contract for telecommunication/mineral appraisal services.

## **INFORMATION ONLY**

**K. Intent to encumber funds** (*Rogelio Sandoval, Chief Appraiser*)

The chief appraiser will inform the board of directors of the district's intent to amend the 2025 operating budget and encumber funds.

L. Update on district name change (*Rogelio Sandoval, Chief Appraiser*)

The chief appraiser will inform the board of directors that the district's updated name, Bexar Central Appraisal District, will begin being utilized by the end of October.

M. Update on Proposition 11 and 13 on November 4<sup>th</sup> Ballot (*Erika Hizek, Board Member*)

The chief appraiser will provide proposed increased exemption data to the board of directors.

**EXECUTIVE SESSION**

N. Adjourn to Executive Session (*Rogelio Sandoval, Chief Appraiser*)

At any time during the meeting of the board of directors, the board may retire into closed Executive Session pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

1. Section 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the board's legal counsel on any item listed herein. The chief appraiser will inform the board of directors of pending litigation.
2. Section 551.072 Deliberations regarding real property.
3. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
4. Section 551.076 Deliberations regarding Security Devices.

Upon reconvening into open session, the board of directors may consider and act upon any item discussed in closed Executive Session.

**REPORTS**

O. Chief Appraiser's Report

The board of directors will receive the following reports from the chief appraiser:


1. Financial Condition (*Crystal Khantharoth, Finance Director*)
  - a. Funds investment report for August 2025
  - b. Statement of revenues and expenses through August 31, 2025
  - c. Designated cash funds report through August 31, 2025
2. Appraisal Records (*Tommy Allison, Assistant Chief Appraiser*)
  - a. Presentation of the appraisal roll report for the third quarter of the 2025 tax years as authorized by Section 25.25(b), Texas Property Tax Code.
  - b. The board of directors will receive an overview of the property tax calendar and an update on the status of work regarding the 2025 appraisal roll.
3. Recognition (*Rogelio Sandoval, Chief Appraiser*)
  - a. The chief appraiser will inform the board of directors of the San Antonio Express News' Top Workplace 2025 results.

P. Additional Reports

The board of directors will receive the following reports:

1. Community Engagement (*Jennifer Rodriguez, Communications Director*)
2. Taxpayer Liaison Report (*L. Christopher White, Taxpayer Liaison*)
3. Appraisal Review Board (*Daniel George, Appraisal Review Board Chair*)

Q. Adjourn

  
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Rogelio Sandoval  
Chief Appraiser  
Bexar Appraisal District

*\*The Board of Directors invites comments from the public about the policies and procedures of the Bexar Appraisal District, the Appraisal Review Board or other matters within the Board's jurisdiction. If you wish to address the Board but do not speak English and cannot bring your own interpreter or have limitations due to a physical disability, please notify the*

*Taxpayer Liaison Officer in writing at the address above at or by fax at 210-242-2451 prior to the meeting in order for arrangements to be made to accommodate your needs.*

*\*La junta de directores invita los comentarios del público acerca de las políticas y procedimientos del distrito de evaluación de Bexar, de la junta de revisión de evaluación o de otros asuntos de jurisdicción de la junta. Si usted desea dirigir a la junta, pero no habla inglés y no puede traer su propio interprete o tiene limitaciones debido a una discapacidad física, por favor notificar al oficial de enlace del contribuyente por escrito a la dirección anterior o por fax al 210-242-2451 antes de la reunión para que se hagan arreglos y satisfacer sus exigencias.*

**FILE INFORMATION**

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**FILED IN THE OFFICIAL PUBLIC**

**RECORDS OF BEXAR COUNTY**

**LUCY ADAME - CLARK**

**BEXAR COUNTY CLERK**

**Total Fees: \$2.00**