

**MINUTES OF THE MEETING OF THE
BEXAR APPRAISAL DISTRICT
BOARD OF DIRECTORS
SEPTEMBER 9, 2025**

The Board of Directors of the Bexar Appraisal District met for a meeting at 411 N. Frio in San Antonio, Texas on September 9, 2025, at 6:00 p.m. The items of business were acted upon as shown in the following minutes.

A. Call to Order

Mr. Dave Gannon, Chair, called the meeting to order at 6:00 pm and acknowledged the presence of the following directors:

Dr. Ralph Barksdale
Mr. Robert Bruce
Mr. Jon Fisher
Dr. Adriana Rocha Garcia
Ms. Erika Hizek
Ms. Naomi Miller

B. Public Comments Period

There were no members of the public present.

C. Minutes

Dr. Rocha Garcia moved to approve the minutes of the public hearing and the regular board meeting. Dr. Barksdale seconded the motion which was unanimously approved.

D. Contract – Janitorial Services

Ms. Crystal Khantharoth, Finance Director, asked for board approval to enter a contract for janitorial services with DLP A Services LLC in the amount of \$4,350 per month or \$52,200 per year with the contract starting January 1, 2026, to December 31, 2026.

Mr. Bruce moved to approve a contract for janitorial services. Dr. Rocha Garcia seconded the motion which was unanimously approved.

E. Selection of the Appraisal Review Board Ad Hoc Committee

Mr. L. Christopher White, Taxpayer Liaison, presented the board with information on the selection of the Appraisal Review Board ad-hoc committee. Ms. Miller will be attending the ARB Open House scheduled for October 9th from 9:00am to 11:00am and Dr. Barksdale, Ms. Hizek, Mr. Gannon, and Dr. Rocha Garcia will be attending the ARB Interviews scheduled for October 16th from 9:00am to 4:00pm.

F. Agricultural Appraisal Advisory Board Reappointments

Mr. Rogelio Sandoval, Chief Appraiser, asked for board approval to reappoint Michael Echtle, Craig Lubianski, and Doug Verstuyft to the Agricultural Appraisal Advisory Board for the 2026-2027 term.

Dr. Rocha Garcia moved to approve the motion to reappoint the existing members of the Agricultural Appraisal Advisory Board as recommended. Dr. Barksdale seconded the motion which was unanimously approved.

G. Adjourn to Executive Session

At any time during the meeting of the board of directors, the board may retire into closed Executive Session pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

1. Section 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the board's legal counsel on any item listed herein.
2. Section 551.072 Deliberations regarding real property.
3. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee. The board of directors may discuss and/or administer the taxpayer liaison's annual performance evaluation.
4. Section 551.076 Deliberations regarding Security Devices.

Upon reconvening into open session, the board of directors may consider and/or vote upon any item discussed in closed Executive Session.

The board did not adjourn into executive session.

H. Chief Appraiser's Report

1. Financial Condition

Ms. Khantharoth presented the board with the Funds Investment Report from July 2025 financials. As of July 31, 2025, total deposits were \$14,298,727.08. Year to date interest earned \$187,627.37 and the district was over collateralized by \$2,707,960.42. Total revenues collected \$21,399,218 with a surplus of \$6,145,528. She stated there were no changes to the designated cash funds.

2. Appraisal Records

Mr. Tommy Allison, Assistant Chief Appraiser, presented the board with the appraisal records report that included updates to current active protests, Appraisal Review Board hearing updates, and information for the upcoming 2026 appraisal year.

I. Additional Reports

1. Community Engagement

Mr. Sandoval presented the July and August 2025 Community Interactions Statistics report along with the Community Engagement Report for July and August emphasizing events that were held during the month of August.

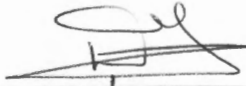
2. Appraisal Review Board

Mr. Daniel George, Appraisal Review Board Chair, did not report to the board.


J. Adjourn

Mr. Fisher moved to adjourn the meeting. Ms. Miller seconded the motion which was unanimously approved.

There being no further business, the September 9, 2025, board of directors meeting adjourned at 6:23 pm.



Chair



Secretary

10/14/25

Date