



UG-98-2025-30928

Doc# 30928 09/03/2025 02:53 PM Page 1 of 4 Lucy Adame-Clark, Bexar County Clerk

**BEXAR APPRAISAL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
AGENDA**

DATE OF MEETING: September 9, 2025
PLACE OF MEETING: 411 N. Frio St.; San Antonio, TX 78207
TIME OF MEETING: 6:00 pm

*** PUBLIC COMMENTS MAY BE SUBMITTED BY EMAIL TO bod@bcad.org NO LATER THAN 8:00 A.M. THE MORNING OF THE MEETING, OR IN PERSON BY REGISTERING BY NAME ON THE SIGN-IN SHEET BY THE DOOR OF THE MEETING. COMMENTS RECEIVED TIMELY BY EMAIL WILL BE READ INTO THE RECORD DURING THE PUBLIC COMMENT PORTION OF THE MEETING. THE BOARD OF DIRECTORS INVITES PUBLIC COMMENT; HOWEVER, THE PUBLIC MUST BE AWARE THAT A SUBJECT RAISED BY A MEMBER OF THE PUBLIC CANNOT BE DELIBERATED OR DISCUSSED BY THE BOARD IF IT IS NOT ON THE AGENDA FOR THE MEETING AT WHICH THE SUBJECT IS RAISED. DISCUSSIONS OF SPECIFIC PROPERTIES WILL NOT BE PERMITTED.**

THE PUBLIC MAY ACCESS THIS MEETING AT:

<https://zoom.us/j/93219225377?pwd=Bb2bACqxjLR7rpEDcmiGJP5eGtA49o.1>

Meeting ID: 932 1922 5377

Passcode: 776124

AGENDA

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE MEETING OF THE BOARD OF DIRECTORS

PROCEDURAL

A. Meeting called to order by Dave Gannon, Chair

Recording of present directors

B. Public Comments Period (*Jimmy Saiz, Executive Assistant*)

Comments received timely by email will be read into the record at this time. Individuals wishing to address the board have three minutes to speak. The chair may grant additional time.

C. Minutes (*Jimmy Saiz, Executive Assistant*)

1. Approval of the minutes of the public hearing of August 13, 2025

2. Approval of the minutes of the meeting of August 13, 2025

ACTION ITEMS

- D. Contract – Janitorial Services (*Crystal Khantharoth, Finance Director*)

The board of directors may discuss and/or vote to authorize the chief appraiser to enter a contract for janitorial services.

- E. Selection of the Appraisal Review Board Ad Hoc Committee
(*L. Christopher White, Taxpayer Liaison*)

The board of directors may consider and appoint a Bexar Appraisal Review Board ad-hoc committee to review applications, interview applicants, and make appointment recommendations.

- F. Agricultural Appraisal Advisory Board Reappointments
(*Rogelio Sandoval, Chief Appraiser*)

Pursuant to Section 6.12, Texas Property Tax Code, the chief appraiser will seek the advice and consent of the board of directors in the reappointment of members to the Agricultural Advisory Board.

The board of directors may discuss and reappoint Micheal Echte, Craig Lubianski, and Doug Verstuyft for the 2026-2027 term.

EXECUTIVE SESSION

- G. Adjourn to Executive Session (*Rogelio Sandoval, Chief Appraiser*)

At any time during the meeting of the board of directors, the board may retire into closed Executive Session pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

1. Section 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the board's legal counsel on any item listed herein.
2. Section 551.072 Deliberations regarding real property.

3. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
4. Section 551.076 Deliberations regarding Security Devices.

Upon reconvening into open session, the board of directors may consider and act upon any item discussed in closed Executive Session.

REPORTS

H. Chief Appraiser's Report


The board of directors will receive the following reports from the chief appraiser:

1. Financial Condition (*Crystal Khantharoth, Finance Director*)
 - a. Funds investment report for July 2025
 - b. Statement of revenues and expenses through July 31, 2025
 - c. Designated cash funds report through July 31, 2025
2. Appraisal Records (*Tommy Allison, Assistant Chief Appraiser*)
 - a. The board of directors will receive an overview of the property tax calendar and an update on the status of work regarding the 2025 appraisal roll.

I. Additional Reports

1. Community Engagement (*Jennifer Rodriguez, Communications Director*)
2. Appraisal Review Board (*Daniel George, Appraisal Review Board Chair*)

J. Adjourn



Rogelio Sandoval
Chief Appraiser
Bexar Appraisal District

**The Board of Directors invites comments from the public about the policies and procedures of the Bexar Appraisal District, the Appraisal Review Board or other matters within the Board's jurisdiction. If you wish to address the Board but do not speak English and cannot bring your own interpreter or have limitations due to a physical disability, please notify the Taxpayer Liaison Officer in writing at the address above at or by fax at 210-242-2451 prior to the meeting in order for arrangements to be made to accommodate your needs.*

**La junta de directores invita los comentarios del público acerca de las políticas y procedimientos del distrito de evaluación de Bexar, de la junta de revisión de evaluación o de otros asuntos de jurisdicción de la junta. Si usted desea dirigir a la junta, pero no habla inglés y no puede traer su propio intérprete o tiene limitaciones debido a una discapacidad física, por favor notificar al oficial de enlace del contribuyente por escrito a la dirección anterior o por fax al 210-242-2451 antes de la reunión para que se hagan arreglos y satisfacer sus exigencias.*

FILE INFORMATION

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RECORDS OF BEXAR COUNTY

LUCY ADAME - CLARK

BEXAR COUNTY CLERK

Total Fees: \$2.00