DATE OF MEETING: June 11, 2024
PLACE OF MEETING: 411 N. Frio St.; San Antonio, TX 78207
TIME OF MEETING: 2:00 pm

*PUBLIC COMMENTS MAY BE SUBMITTED BY EMAIL TO bod@bcad.org NO LATER THAN 8:00 A.M. THE MORNING OF THE MEETING, OR IN PERSON BY REGISTERING BY NAME ON THE SIGN-IN SHEET BY THE DOOR OF THE MEETING. COMMENTS RECEIVED TIMELY BY EMAIL WILL BE READ INTO THE RECORD DURING THE PUBLIC COMMENT PORTION OF THE MEETING. THE BOARD OF DIRECTORS INVITES PUBLIC COMMENT; HOWEVER, THE PUBLIC MUST BE AWARE THAT A SUBJECT RAISED BY A MEMBER OF THE PUBLIC CANNOT BE DELIBERATED OR DISCUSSED BY THE BOARD IF IT IS NOT ON THE AGENDA FOR THE MEETING AT WHICH THE SUBJECT IS RAISED. DISCUSSIONS OF SPECIFIC PROPERTIES WILL NOT BE PERMITTED.

AGENDA

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE MEETING OF THE BOARD OF DIRECTORS

PROCEDURAL

A. Meeting called to order by Dave Gannon, Chair

Recording of present directors

B. Dr. Ralph Barksdale will be sworn in for the remaining 2024 term.
(Jennifer Rodriguez, Director of Communications)

C. Public Comments Period (Jimmy Saiz, Executive Assistant)

Comments received timely by email will be read into the record at this time. Individuals wishing to address the board have three minutes to speak. The chair may grant additional time.

D. Minutes (Jimmy Saiz, Executive Assistant)

1. Approval of the minutes of the meeting of February 13, 2024

2. Approval of the minutes of the meeting of March 20, 2024

3. Approval of the minutes of the meeting of April 9, 2024
**ACTION ITEMS**

E. Audit Report  
(Crystal Khantharoth, Director of Finance)

The district’s auditors, ABIP, PC will report to the board of directors on the financial audit of Bexar Appraisal District as of December 31, 2023.

F. Contract - Insurance Consultant  
(Crystal Khantharoth, Director of Finance)

The board of directors may discuss the district’s insurance consultant contract proposal and/or vote to authorize the chief appraiser to enter into a contract with the said consultant.

G. Contract - Commercial Data and Market Analytics  
(Crystal Khantharoth, Director of Finance)

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into a contract for commercial data and market analytics.

**INFORMATION ONLY**

H. Bids and Proposals  
(Crystal Khantharoth, Director of Finance)

The chief appraiser will inform the board of directors of the issuance of the following request for proposals for group medical and dental insurance, and telecommunications/mineral appraisal services, and the IFB for laser printing and mailing services.

I. Appointed Board Members  
(Jennifer Rodriguez, Director of Communications)

The chief appraiser will inform the board that the nomination phase of the appointment process for the next term will begin in August. In accordance with Senate Bill 2, lots will be drawn at the January 2025 meeting to determine which appointed members will serve a one-year term and which will serve a three-year term.

J. Litigation Update  
(Rogelio Sandoval, Chief Appraiser)

The chief appraiser will present the board of directors with an update regarding pending litigation.

**EXECUTIVE SESSION**

K. Adjourn to Executive Session  
(Rogelio Sandoval, Chief Appraiser)
At any time during the meeting of the board of directors, the board may retire into closed Executive Session pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

1. Section 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the board’s legal counsel on any item listed herein.

2. Section 551.072 Deliberations regarding real property.

3. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.


The board of directors may consider and act upon any item discussed in closed Executive Session.

REPORTS

1. Chief Appraiser’s Report

   The board of directors will receive the following reports from the chief appraiser:

   1. Financial Condition (Crystal Khantharoth, Director of Finance)
      a. Funds investment report for February, March, and April 2024
      b. Statement of revenues and expenses as of April 30, 2024
      c. Designated cash funds report as of April 30, 2024

   2. Appraisal Records (Tommy Allison, Assistant Chief Appraiser)
      a. The board of directors will receive an overview of the property tax calendar and an update on the status of work regarding the 2024 appraisal roll.

   3. District Operations (Jimmy Saiz, Executive Assistant)
a. The board of directors will receive an update for the June 15th Runoff election.

M. Additional Reports

The board of directors will receive the following reports:

1. Community Outreach (Jennifer Rodriguez, Director of Communications)
2. Taxpayer Liaison (L. Christopher White)
3. Appraisal Review Board Chair (Domasio Rodriguez)

N. Adjourn

[Signature]

for Rogelio Sandoval
Chief Appraiser
Bexar Appraisal District

* The Board of Directors invites comments from the public about the policies and procedures of the Bexar Appraisal District, the Appraisal Review Board or other matters within the Board’s jurisdiction. If you wish to address the Board but do not speak English and cannot bring your own interpreter or have limitations due to a physical disability, please notify the Taxpayer Liaison Officer in writing at the address above at or by fax at 210-242-2451 prior to the meeting in order for arrangements to be made to accommodate your needs.

*La junta de directores invita los comentarios del público acerca de las políticas y procedimientos del distrito de evaluación de Bexar, de la junta de revisión de evaluación o de otros asuntos de jurisdicción de la junta. Si usted desea dirigir a la junta, pero no habla inglés y no puede traer su propio intérprete o tiene limitaciones debido a una discapacidad física, por favor notificar al oficial de enlace del contribuyente por escrito a la dirección anterior o por fax al 210-242-2451 antes de la reunión para que se hagan arreglos y satisfacer sus exigencias.