BEXAR APPRAISAL DISTRICT
Business Personal Property Department
P.O. Box 839946
San Antonio, Texas 78283-3946
REQUEST FOR EXTENSION OF TIME FOR FILING BPP RENDITION

1. READ THIS
The rendition filing deadline is April 15th. Section 22.28 of the Texas Property Tax Code requires the chief appraiser to impose a 10 percent penalty on businesses that fail to timely render their tangible business personal property used for the production of income. The deadline for filing a business personal property rendition will be extended to May 15th if a business owner files a written request no later than April 15th. If the initial 30 day extension is timely requested, the chief appraiser may further extend the deadline an additional 15 days to May 30th if requested in writing and if good cause is shown. Please note that requests for extensions must be submitted by the business owner, the business owner’s authorized agent who has a designation form on file with the Bexar Appraisal District, or the owner’s attorney.

2. BUSINESS INFORMATION
Property ID (PID): ____________________________________________
Note: If request is for a large number of Property IDs please attach spreadsheet.
Business Name: ____________________________________________
Owner Name: ____________________________________________
Current Mailing Address (number and street) _______________________
City, State, Zip Code: _________________________________
Property Location Address: _________________________________

3. YOUR REQUEST
Please select one of the following options:

☐ I request an automatic 30 day extension to May 15th for filing a rendition on the property described in section 2.

☐ I have previously been granted a 30 day extension to May 15th and request an additional 15 day extension to May 30th for the following good cause:
______________________________________________________________
______________________________________________________________

4. Signature
This form must be signed and dated. By signing this document, you affirm that the information contained in this document is true and correct to the best of your knowledge and belief.

Signature: ____________________________ Date: ____________________________
Printed Name: _______________________ Telephone Number: ___________________
Title: _______________________________ Fax Number: _________________________
Tax Agent Company: ___________________ Tax Agent Number: ___________________