

BEXAR APPRAISAL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
AGENDA

DATE OF MEETING: December 20, 2023
PLACE OF MEETING: 411 N. Frio St.; San Antonio, TX 78207
TIME OF MEETING: 10:00 am

* PUBLIC COMMENTS MAY BE SUBMITTED BY EMAIL TO jsaiz@bcad.org NO LATER THAN 8:00 A.M. THE MORNING OF THE MEETING, OR IN PERSON BY REGISTERING BY NAME ON THE SIGN-IN SHEET BY THE DOOR OF THE MEETING. COMMENTS RECEIVED TIMELY BY EMAIL WILL BE READ INTO THE RECORD DURING THE PUBLIC COMMENT PORTION OF THE MEETING. THE BOARD OF DIRECTORS INVITES PUBLIC COMMENT; HOWEVER, THE PUBLIC MUST BE AWARE THAT A SUBJECT RAISED BY A MEMBER OF THE PUBLIC CANNOT BE DELIBERATED OR DISCUSSED BY THE BOARD IF IT IS NOT ON THE AGENDA FOR THE MEETING AT WHICH THE SUBJECT IS RAISED. DISCUSSIONS OF SPECIFIC PROPERTIES WILL NOT BE PERMITTED.



AGENDA

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE MEETING OF THE BOARD OF DIRECTORS

PROCEDURAL

- A. Meeting called to order by Cheri Byrom, Chair

Recording of present directors

- B. Public comment period. (*Comments received timely by email will be read into the record at this time.*)

ACTION ITEMS

- C. Minutes

Approval of the minutes of the board meeting of November 1, 2023.

- D. Contract – Bank Depository

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into a contract for the district's bank depository.

- E. Contract – Property/Casualty Insurance

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into a contract for property/casualty insurance.

F. Contract – Elections Department

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into a contract with the Bexar County Elections Department for the administration of general elections for elective positions on an appraisal district board of directors.

G. GIS Mapping Software Maintenance Agreement Renewal

The board of directors may discuss and/or vote to authorize the chief appraiser to renew the current maintenance agreement for the district's mapping software.

H. SQL Server Software Maintenance Agreement Renewal

The board of directors may discuss and/or vote to authorize the chief appraiser to renew the current maintenance agreement for the district's SQL server software.

I. Agricultural Appraisal Advisory Board Appointments

Pursuant to Section 6.12, Texas Property Tax Code, the Chief Appraiser will seek the advice and consent of the Board of Directors in the appointment of members to the Agricultural Advisory Board serving in staggered terms. The Board of Directors may discuss and/or vote to appoint Craig Lubianski, Doug Vertuyft and Camilla Ritchey for the 2024 – 2025 term and Michael Echte for the 2024 term.

J. Encumbrance

The board of directors may discuss and/or vote to approve by resolution an amendment to the 2024 operating budget.

K. Cost of Living Adjustment

The board of directors may discuss and/or vote to authorize the chief appraiser to facilitate the budgeted expenditure of a 2% cost of living adjustment for eligible Bexar Appraisal District employees.

L. Litigation Update

The Board will consider and vote upon the Chief Appraiser's request for Bexar Appraisal District to pursue a defamation lawsuit against Antonio G. Cantu on behalf of the District's employees about whom Mr. Cantu made statements that are considered defamation *per se*.

EXECUTIVE SESSION

M. Adjourn to Executive Session

At any time during the meeting of the board of directors, the board may retire into closed Executive Session pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

1. Section 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the board's legal counsel on any item listed herein. The Board will consider and vote upon the Chief Appraiser's request for Bexar Appraisal District to pursue a defamation lawsuit against Antonio G. Cantu on behalf of the District's employees about whom Mr. Cantu made statements that are considered defamation per se.
2. Section 551.072 Deliberations regarding real property.
3. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
4. Section 551.076 Deliberations regarding Security Devices.

N. Executive Session

The board of directors may consider and act upon any item discussed in closed Executive Session.

REPORTS

O. Chief Appraiser's Report

The board of directors will receive the following reports from the chief appraiser:

1. Financial Condition
 - a. Funds investment report for October, 2023
 - b. Statement of revenues and expenses as of October 31, 2023

c. Designated cash funds report as of October 31, 2023

2. Appraisal Records

The board of directors will receive an update on the status of work regarding the 2023 appraisal roll.

P. Additional Reports

The board of directors will receive the following reports:

1. Appraisal Review Board Chair
2. Taxpayer Liaison
3. Community Outreach

RECOGNITION

Q. Milestone Recognition

The chief appraiser will recognize employees celebrating milestone years of service.

R. Board of Directors Election Results & Recognition

The chief appraiser will inform the board of directors of the election results for the 2024 term. The board and chief appraiser will recognize outgoing members, Ms. Cheri Byrom & Ms. Trish DeBerry, for their years of service on the board.

S. Chief Appraiser Recognition

The board of directors will recognize retiring Chief Appraiser Michael Amezcuita for his years of service to the district.

T. Adjourn



for

Michael A. Amezcuita
Chief Appraiser
Bexar Appraisal District

** The Board of Directors invites comments from the public about the policies and procedures of the Bexar Appraisal District, the Appraisal Review Board or other matters within the Board's jurisdiction. If you wish to address the Board but do not speak English and cannot bring your own*

interpreter or have limitations due to a physical disability, please notify the Taxpayer Liaison Officer in writing at the address above at or by fax at 210-242-2451 prior to the meeting in order for arrangements to be made to accommodate your needs.

**La junta de directores invita los comentarios del público acerca de las políticas y procedimientos del distrito de evaluación de Bexar, de la junta de revisión de evaluación o de otros asuntos de jurisdicción de la junta. Si usted desea dirigir a la junta, pero no habla inglés y no puede traer su propio intérprete o tiene limitaciones debido a una discapacidad física, por favor notificar al oficial de enlace del contribuyente por escrito a la dirección anterior o por fax al 210-242-2451 antes de la reunión para que se hagan arreglos y satisfacer sus exigencias.*

FILE INFORMATION

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RECORDS OF BEXAR COUNTY**

**LUCY ADAME - CLARK
BEXAR COUNTY CLERK**

Total Fees: \$2.00