

BEXAR APPRAISAL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
AGENDA



DATE OF MEETING: November 1, 2023
PLACE OF MEETING: 411 N. Frio St.; San Antonio, TX 78207
TIME OF MEETING: 11:00 am

* PUBLIC COMMENTS MAY BE SUBMITTED BY EMAIL TO igarza@bcad.org NO LATER THAN 8:00 A.M. THE MORNING OF THE MEETING, OR IN PERSON BY REGISTERING BY NAME ON THE SIGN-IN SHEET BY THE DOOR OF THE MEETING. COMMENTS RECEIVED TIMELY BY EMAIL WILL BE READ INTO THE RECORD DURING THE PUBLIC COMMENT PORTION OF THE MEETING. THE BOARD OF DIRECTORS INVITES PUBLIC COMMENT; HOWEVER, THE PUBLIC MUST BE AWARE THAT A SUBJECT RAISED BY A MEMBER OF THE PUBLIC CANNOT BE DELIBERATED OR DISCUSSED BY THE BOARD IF IT IS NOT ON THE AGENDA FOR THE MEETING AT WHICH THE SUBJECT IS RAISED. DISCUSSIONS OF SPECIFIC PROPERTIES WILL NOT BE PERMITTED.

AGENDA

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE MEETING OF THE BOARD OF DIRECTORS

PROCEDURAL

- A. Meeting called to order by Cheri Byrom, Chair
Recording of present directors
- B. Public comment period. (*Comments received timely by email will be read into the record at this time.*)

ACTION ITEMS

- C. Minutes
 - 1. Approval of the minutes of the public hearing of September 13, 2023.
 - 2. Approval of the minutes of the board meeting of September 13, 2023.

D. Contract – Group Insurance

The board of directors may discuss and/or vote to authorize the chief appraiser to select the service providers and to enter into a contract with said providers for group insurance programs.

E. Contract – Aerial Orthophotography

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into a contract for aerial orthophotography.

F. Contract – Security Services

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into a contract for security services.

G. Contract – Audit Services

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into a contract for audit services.

H. Contract – Temporary Staffing Services

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into a contract for temporary staffing services.

I. Backup/Disaster Recovery Solution Agreement

The board of directors may discuss and/or vote to authorize the chief appraiser to enter into a Backup/Disaster Recovery solution agreement.

J. Network Upgrade

The board of directors may discuss and/or vote to authorize the chief appraiser to expend funds to upgrade the district's network.

K. TCDRS Cost of Living Adjustment

The chief appraiser will ask the board of directors to vote to authorize the funding of a 1% contribution to the Texas County & District Retirement System towards a Cost of Living Adjustment for retirees, contingent upon final approval of the budget amendment to encumber funds scheduled for December 2023.

L. Board of Directors Manual

The board of directors may discuss and/or vote to approve the proposed changes to Articles I and II of the district's board of directors rules and procedures.

M. Chief Appraiser Separation Agreement

The board of directors may discuss and/or vote to approve the standard terms of separation and release of claims for the retiring chief appraiser.

N. Signator Card

The board of directors may authorize the addition of Assistant Chief Appraiser Tommy Allison as signator to aid the removal of retiring Chief Appraiser Michael Amezquita from all district bank accounts.

INFORMATION ONLY

O. Intent to Encumber Funds

The chief appraiser will inform the board of directors of the district's intent to amend the 2023 operating budget and encumber funds.

EXECUTIVE SESSION

P. Adjourn to Executive Session

At any time during the meeting of the board of directors, the board may retire into closed Executive Session pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

1. Section 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the board's legal counsel on any item listed herein.
2. Section 551.072 Deliberations regarding real property.
3. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
4. Section 551.076 Deliberations regarding Security Devices.

Q. Executive Session

The board of directors may consider and act upon any item discussed in closed Executive Session.

REPORTS

R. Chief Appraiser's Report

The board of directors will receive the following reports from the chief appraiser:

1. Financial Condition

- a. Funds investment report for August & September, 2023
- b. Statement of revenues and expenses as of September 30, 2023
- c. Designated cash funds report as of September 30, 2023

2. Appraisal Records

- a. Presentation of appraisal roll report for the third quarter of the 2023 tax year as authorized by Section 25.252(b), Texas Property Tax Code.
- b. The board of directors will receive an update on the status of work regarding the 2023 appraisal roll.


3. Recognition

The chief appraiser will inform the board of directors of the district's recognition as one of San Antonio Express News' Top Workplaces for 2023.

S. Adjourn

FILE INFORMATION

Document Number: 29480
Date/Time: 10/26/2023 11:54:53 AM
Total Pages: 4
FILED IN THE OFFICIAL PUBLIC
RECORDS OF BEXAR COUNTY
LUCY ADAME - CLARK
BEXAR COUNTY CLERK
Total Fees: \$2.00



Rogelio Sandoval
Interim Chief Appraiser
Bexar Appraisal District

** The Board of Directors invites comments from the public about the policies and procedures of the Bexar Appraisal District, the Appraisal Review Board or other matters within the Board's jurisdiction. If you wish to address the Board but do not speak English and cannot bring your own interpreter or have limitations due to a physical disability, please notify the Taxpayer Liaison Officer in writing at the address above at or by fax at 210-242-2451 prior to the meeting in order for arrangements to be made to accommodate your needs.*

**La junta de directores invita los comentarios del público acerca de las políticas y procedimientos del distrito de evaluación de Bexar, de la junta de revisión de evaluación o de otros asuntos de jurisdicción de la junta. Si usted desea dirigir a la junta, pero no habla inglés y no puede traer su propio intérprete o tiene limitaciones debido a una discapacidad física, por favor notificar al oficial de enlace del contribuyente por escrito a la dirección anterior o por fax al 210-242-2451 antes de la reunión para que se hagan arreglos y satisfacer sus exigencias.*