



UG-98-2023-29363

BEXAR APPRAISAL DISTRICT
MEETING OF THE BOARD OF DIRECTORS
AGENDA

DATE OF MEETING: September 13, 2023
PLACE OF MEETING: 411 N. Frio St.; San Antonio, TX 78207
TIME OF MEETING: 10:00 am

* PUBLIC COMMENTS MAY BE SUBMITTED BY EMAIL TO jgarza@bcad.org NO LATER THAN 8:00 A.M. THE MORNING OF THE MEETING, OR IN PERSON BY REGISTERING BY NAME ON THE SIGN-IN SHEET BY THE DOOR OF THE MEETING. COMMENTS RECEIVED TIMELY BY EMAIL WILL BE READ INTO THE RECORD DURING THE PUBLIC COMMENT PORTION OF THE MEETING. THE BOARD OF DIRECTORS INVITES PUBLIC COMMENT; HOWEVER, THE PUBLIC MUST BE AWARE THAT A SUBJECT RAISED BY A MEMBER OF THE PUBLIC CANNOT BE DELIBERATED OR DISCUSSED BY THE BOARD IF IT IS NOT ON THE AGENDA FOR THE MEETING AT WHICH THE SUBJECT IS RAISED. DISCUSSIONS OF SPECIFIC PROPERTIES WILL NOT BE PERMITTED.

AGENDA

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE MEETING OF THE BOARD OF DIRECTORS

PROCEDURAL

- A. Meeting called to order by Cheri Byrom, Chair
 - Recording of present directors
- B. Public comment period. (*Comments received timely by email will be read into the record at this time.*)

ACTION ITEMS

- C. Minutes
 - 1. Approval of the minutes of the meeting of July 6, 2023.
 - 2. Approval of the minutes of the meeting of August 3, 2023.
 - 3. Approval of the minutes of the meeting of August 7, 2023.
- D. 2024 Operating Budget

The board of directors may discuss and/or adopt by resolution the 2024 operating budget for the Bexar Appraisal District.

E. Investment Policy

The board of directors may discuss and/or vote to approve a resolution adopting an investment policy as required by Chapter 6 of the Texas Property Tax Code and Chapter 2256 of the Texas Government Code.

F. Executive Management Retiree Insurance Policy Change

The board of directors may discuss and/or vote to authorize a policy change to Section 6.03 of the district's HR Policies regarding Retiree Medical Benefits.

G. Contract – Janitorial Services

The board of directors may discuss and/or vote to authorize the chief appraiser to renew the janitorial services contract for the second year of a three-year contract.

H. Contract – Laser Printing/Mailing Services

The board of directors may discuss and/or vote to authorize the chief appraiser to renew the laser printing/ mailing services contract for the third year of a three-year contract.

I. Contract – Telecommunications & Mineral Services

The board of directors may discuss and/or vote to authorize the chief appraiser to renew the telecommunications & mineral services contract for the third year of a three-year contract.

J. Expenditure - CAMA Program Enhancement

The board of directors may discuss and/or vote to authorize the expenditure for CAMA program enhancements.

INFORMATION ONLY

K. Reports

The board of directors will receive the following reports:

1. Appraisal Review Board Chair
2. Taxpayer Liaison

EXECUTIVE SESSION

L. Adjourn to Executive Session

At any time during the meeting of the board of directors, the board may retire into closed Executive Session pursuant to Texas Government Code, Sections 551.071, 551.072, 551.074 & 551.076 to discuss any of the following:

1. Section 551.071 Consultation with attorney regarding pending or contemplated litigation, settlement offers, or about matters which the attorney is required to consult with the board. As authorized by this section, this meeting may be convened in closed Executive Session for the purpose of seeking confidential legal advice from the board's legal counsel on any item listed herein.
2. Section 551.072 Deliberations regarding real property.
3. Section 551.074 Personnel matters; to deliberate the appointment, employment, evaluation, reassignment duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee. The board of directors may discuss and/or continue the process of hiring a new chief appraiser.
4. Section 551.076 Deliberations regarding Security Devices.

M. Executive Session

The board of directors may consider and act upon any item discussed in closed Executive Session.

CHIEF APPRAISER REPORTS

N. Chief Appraiser's Report

The board of directors will receive the following reports from the chief appraiser:

1. Financial Condition
 - a. Funds investment report through July, 2023
 - b. Statement of revenues and expenses through July 31, 2023
 - c. Designated cash funds report through July 31, 2023

2. Appraisal Records

- a. Presentation of appraisal roll report for the second quarter of the 2023 tax year as authorized by Section 25.252(b), Texas Property Tax Code.
- b. The board of directors will receive an update on the status of work regarding the 2023 appraisal roll.

3. District Operations

- a. As required by Government Code Section 2054.5191, the chief appraiser will update the board on the district staff's completion of a cybersecurity training program.
- b. The chief appraiser will brief the board on the implementation of Section 6.0301 of the Texas Property Tax Code and its impact on the board of directors.

4. Community Outreach

The board of directors will receive a report regarding speaking engagements the district has recently participated in.

O. Adjourn



Michael A. Amezquita
Chief Appraiser
Bexar Appraisal District

** The Board of Directors invites comments from the public about the policies and procedures of the Bexar Appraisal District, the Appraisal Review Board or other matters within the Board's jurisdiction. If you wish to address the Board but do not speak English and cannot bring your own interpreter or have limitations due to a physical disability, please notify the Taxpayer Liaison Officer in writing at the address above at or by fax at 210-242-2451 prior to the meeting in order for arrangements to be made to accommodate your needs.*

**La junta de directores invita los comentarios del público acerca de las políticas y procedimientos del distrito de evaluación de Bexar, de la junta de revisión de evaluación o de otros asuntos de jurisdicción de la junta. Si usted desea dirigir a la junta, pero no habla inglés y no puede traer su propio intérprete o tiene limitaciones debido a una discapacidad física, por favor notificar al oficial de enlace del contribuyente por escrito a la dirección anterior o por fax al 210-242-2451 antes de la reunión para que se hagan arreglos y satisfacer sus exigencias.*

FILE INFORMATION

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