



# Application for Transitional Housing Property Tax Exemption

Property Tax  
**Form 50-140**

Appraisal District's Name

Phone (area code and number)

Address, City, State, ZIP Code

**This document must be filed with the appraisal district office in the county in which your property is located. Do not file this document with the office of the Texas Comptroller of Public Accounts. Location and address information for the appraisal district office in your county may be found at [www.window.state.tx.us/propertytax/references/directory/cad](http://www.window.state.tx.us/propertytax/references/directory/cad).**

**GENERAL INSTRUCTIONS:** This application is for use in claiming a property tax exemption for property owned by the United States or an agency of the United States and used to provide transitional housing for the indigent under a program operated or directed by the United States Department of Housing and Urban Development pursuant to Tax Code Section 11.111. The exemption may apply to a nonprofit organization leasing qualifying property for the purposes of providing transitional housing. This application applies to property owned on Jan. 1 of this year.

**WHERE TO FILE:** This document, and all supporting documentation, must be filed with the appraisal district office in the county in which your property is located. Location and address information for the appraisal district office in your county may be found at [www.window.state.tx.us/propertytax/references/directory/cad](http://www.window.state.tx.us/propertytax/references/directory/cad).

**APPLICATION DEADLINES:** You must file the completed application with all required documentation beginning Jan. 1 and no later than April 30 of the year for which you are requesting an exemption.

**ANNUAL APPLICATION REQUIRED:** You must apply for this exemption each year you claim entitlement to the exemption.

### OTHER IMPORTANT INFORMATION

Pursuant to Tax Code Section 11.45, after considering this application and all relevant information, the chief appraiser may request additional information from you. You must provide the additional information within 30 days of the request or the application is denied. For good cause shown, the chief appraiser may extend the deadline for furnishing the additional information by written order for a single period not to exceed 15 days.

## State the Year for Which You are Applying

Tax Year

## STEP 1: Ownership Information

Name of Property Owner

Mailing Address

City, State, ZIP Code

Phone (area code and number)

Property Owner is a(n) (check one):

Individual     Partnership     Corporation     Other (specify): \_\_\_\_\_

## STEP 2: Applicant Information

Name of Person Preparing this Application

Title

Driver's License, Personal I.D. Certificate, or Social Security Number\*

If this application is for property owned by a charitable organization with a federal tax identification number, that number may be provided in lieu of a driver's license number, personal identification certificate number, or social security number: .....

\* Pursuant to Tax Code Section 11.48(a), a driver's license, personal I.D. certificate, or social security number provided in an application for an exemption filed with a chief appraiser is confidential and not open to public inspection. The information may not be disclosed to anyone other than an employee of the appraisal office who appraises property, except as authorized by Tax Code Section 11.48(b).

**STEP 3: Property Information**

Address, City, State and ZIP code

Legal Description of Property *(if known)* Appraisal District Account Number *(if known)*

**STEP 4: Taxing Units Granting an Exemption**

For each taxing unit identified, attach copies of documents reflecting official action of the governing body that provides for an exemption.

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**STEP 5: Questions About the Organization**

- 1. Does the organization provide housing to the poor?  Yes  No
- 2. Does the organization provide housing for a fee?  Yes  No
- 3. Is the program under which housing is provided operated by United States Department of Housing and Urban Development?  Yes  No
- 4. Does the organization provide housing for more than a temporary period?  Yes  No
- 5. Are the resident individuals or a member of a family participating in a program to provide self-sufficiency?  Yes  No
- 6. Is the property leased from the United States or an agency of the United States? *(Attach a copy of the lease.)*  Yes  No  
     If yes, is the lessee a non-profit organization?  Yes  No

**STEP 6: Certification and Signature**

By signing this application, you certify that the information provided in this application is true and correct to the best of your knowledge and belief.

**print here** ➔

Print Name Title

**sign here** ➔

Authorized Signature Date

**If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.**